



DATE: JULY 8, 2020
MEMO TO: INDIVIDUALS AND FAMILY MEMBERS/CAREGIVERS
FROM: CSCL ADMINISTRATION
SUBJECT: PHASE 2 –RE-OPENING PLANS– COMMUNITY LIVING CENTER

Hi all,

First off, I hope you are all staying healthy and well through this pandemic. I know it has been very difficult navigating these times, and the added affect of having programs such as ours drastically change, brought on additional stress for everyone. Thankfully, we are surrounded by wonderful family members, caregivers, individuals and a community that has really pulled together to support everyone with weathering this storm.

I'm sure many of you are wondering when the Community Living Center will re-open and what that will look like. I know our Program Manager and Supervisor have reached out to many of you (those who they have not, they will) seeking input and providing some insight into our plans. As I am sure you are aware they will not look 'the same', but we have had to tailor our services to ensure we are keeping individuals and staff safe, while continuing to support individuals to achieve their goals and aspirations.

You can expect to see our staff begin scheduling times with individual in the next 2 weeks. As you can imagine, with us limiting the group sizes, the amount of support hours received by CLC staff will vary based on a variety of factors including: contracted funding hours, safety, individual needs, family/caregiver needs, staffing capacity, and individual goals. We will do our absolute best to accommodate everyone's requests, but appreciate patience as we work through the challenges this has presented.

As usual, we understand this will require a lot of communication to ensure that nothing is being missed, so we encourage you to reach out to Kelly Waller – Program Manager, should you have any questions or concerns. Her contact information will be included at the bottom of the memo.

I also wanted to share some of the safety protocols we have put in place to meet the Provincial Health Offers recommendations, WorkSafe BC's guidelines and keep everyone safe:

- Individuals are asked not to attend programming if they experience any symptoms consistent with Covid ie. Shortness of breath, cough, fever, sore throat, pneumonia, chills, headaches, muscle aches. Individuals **will be sent home** should they exhibit any of the above symptoms while receiving services. We kindly ask that you have arrangements made should this be the case.

- Group sizes will be limited and ideally service will be delivered 1:1/1:2 with a max group size of 6 total people allowed, including staff-(where social distancing can be safely practiced ie. Outdoors).
- Programming is encouraged to take place outdoors whenever possible.
- Additional cleaning of the building and all surfaces is being completed a minimum of 2 times per day.
- Homemade masks are encouraged, but not mandatory for individuals attending. Masks are mandatory for staff to wear when unable to socially distance.
- Protective shields have been installed in all CSCL vehicles. These will provide as a barrier when unable to social distance.
- Education around handwashing and social distancing will be encouraged.
- Visual aids are in place i.e. Posters, floor stickers outlining 6 foot distance at entrances.
- All visitors will be required to self assess for symptoms prior to entering any CSCL site and to use the provided hand sanitizer when entering the building.

All of the staff are extremely excited to see everyone again and looking forward to getting out and enjoying the warmer weather. We may ask for individuals to transport themselves or be transported to pre arranged meeting places on occasion to accommodate an activity.

See you all soon!! 😊

Steven Parker,

Director of Operations

Kelly Waller,

Program Manger, Community Inclusion and Employment Supports

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